

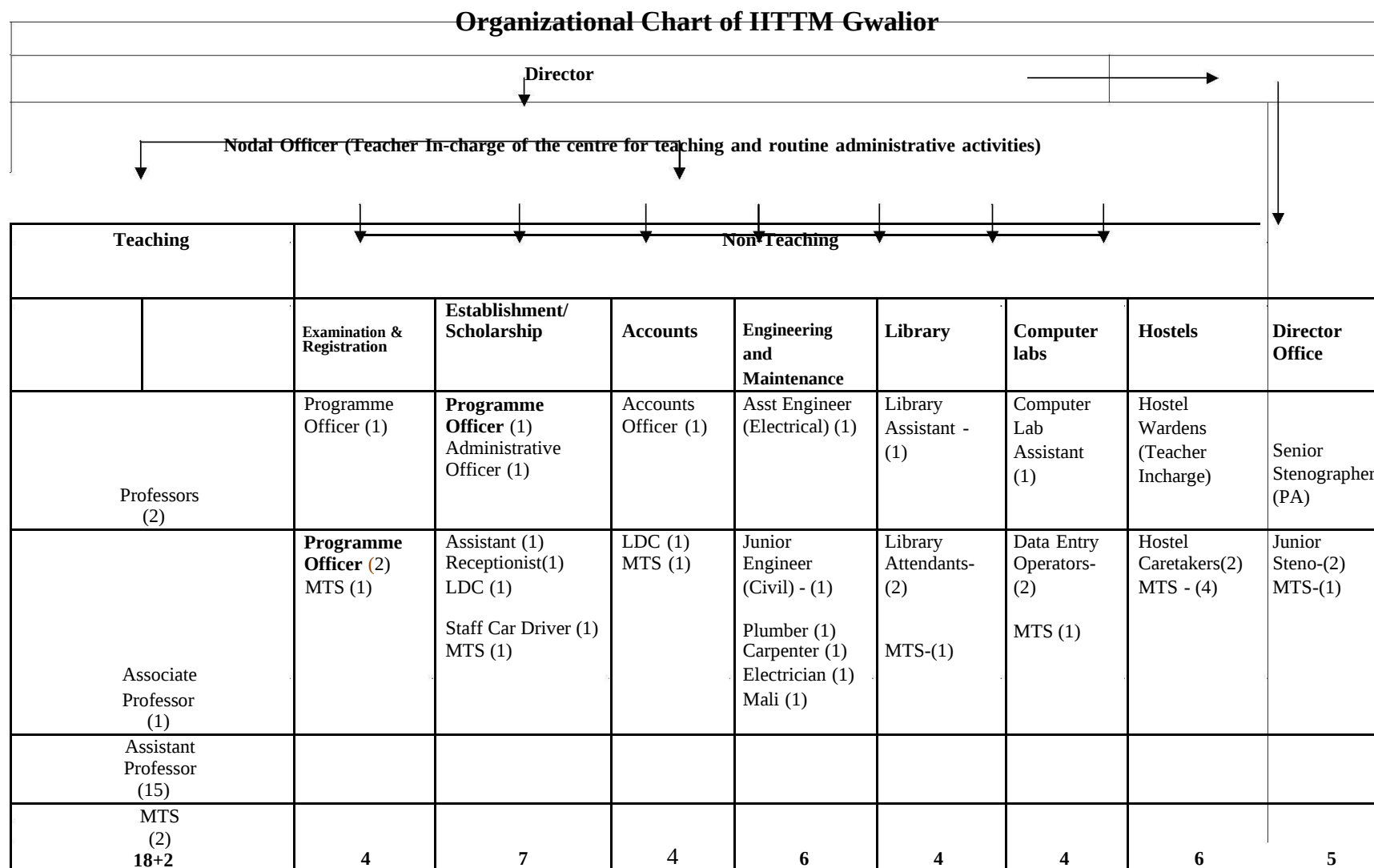
**The function and duties of IITTM are under: -**

- (a) To provide training in tourism and travel industry management and related subjects.
- (b) To undertake educational programmes and to organize courses of studies, Lectures, seminars, symposia and conferences etc.
- (c) To provide continuing educational opportunities and facilities.
- (d) To provide guidance and directions in tourism.
- (e) To conduct, promote and institute research in the field of tourism.
- (f) To provide advice/give suggestions in the promotion and development of tourism
- (g) To establish an extensive library of books and other reference material on travel, tourism and allied subjects for the Institute.
- (h) To undertake and provide for the publication of suitable literature comprising journals, books, research papers, monographs.

**Self appraisal under RTI**

- (i) To invite experts from India and abroad who are actively engaged in tourism training and research.
- (j) To do all things as may be necessary.
- (k) All incomes and assets of the Society shall be utilized towards the promotion of the aims and objects.

## 1.1 (v) Organizational Chart of IITTM, Gwalior :



## Different Committees

| Responsibility      | Name of Official/Member                        |
|---------------------|------------------------------------------------|
| Course Committee    | Dr. Saurabh Dixit                              |
|                     | Dr. Ramesh Devrath (Chairman)- BBA (TT)        |
|                     | Dr. Chandra Shekhar Barua (Chairman) MBA (TTM) |
|                     | Dr. Amit Tiwari                                |
|                     | Dr. Kamakshi Maheshwari                        |
|                     | Mr. Ramakrishna Kongalla                       |
| Admission Committee | Dr. Chandra Shekhar Barua – Chairman           |
|                     | Mr. R M Khusro (Co-Chairman)                   |
|                     | Mr. Ashwani Kumar                              |
|                     | Mr. Gagan Chaturvedi                           |

| <b>Responsibility</b>                                        | <b>Name of Official/Member</b>            |                                               |
|--------------------------------------------------------------|-------------------------------------------|-----------------------------------------------|
| Library                                                      | Dr. Saurabh Dixit / Dr. Ramesh C. Devrath |                                               |
|                                                              | Dr. Y. P. S. Sengar                       |                                               |
| Centre Superintendent (Exams)                                | Dr. Amit Tiwari                           |                                               |
| Website updation, liasoning with web designer, official mail | Mr. Alok Kaluskar                         |                                               |
| I T Systems                                                  | Mr. Alok Kaluskar / Mr. Ramdeen Senwar    |                                               |
| Time Table, Academic Calendar, Syllabus                      | Dr. Kamakshi Maheshwari                   |                                               |
| Hostel In charge                                             | Boys Hostel                               | Dr. Ramesh Devrath / Mr. Ramakrishna Kongalla |

| <b>Responsibility</b>          | <b>Name of Official/Member</b>                           |
|--------------------------------|----------------------------------------------------------|
| Girl's Hostel                  | Dr. Kamakshi Maheshwari, Ms. Dibya Kujur (Deputy Warden) |
| Purchase Committee (Any Three) | Mr. Gagan Chaturvedi                                     |
| House Keeping                  | Mr. Gagan Chaturvedi<br>Ms. Dibya Kujur                  |

| Responsibility                   |                           | Name of Official/Member            |
|----------------------------------|---------------------------|------------------------------------|
| Anti Ragging                     |                           | Dr. Saurabh Dixit                  |
|                                  |                           | Dr. C. S. Barua                    |
|                                  |                           | Dr. Ramesh Devrath                 |
|                                  |                           | Dr. Kamakshi Maheshwari            |
|                                  |                           | Mr. Ashwani Kumar                  |
|                                  |                           | Mr. Gagan Chaturvedi               |
|                                  |                           | Ms. Dibya Kujur                    |
| Placement /<br>Summer Internship | MBA(TTM)/<br>BBA(Tourism) | Dr. Chandra Shekhar Barua Chairman |

| Responsibility              | Name of Official/Member       |
|-----------------------------|-------------------------------|
| Alumni                      | Mrs. Ranu Chauhan             |
|                             | Dr. Vinay Kumar Rai           |
|                             | Mr. Kuldeep Raghuvanshi       |
| Women empowerment committee | Dr. Saurabh Dixit             |
|                             | Dr. Kamakshi Maheshwari       |
|                             | Dr. Ramesh Devrath            |
|                             | Invitee outside female member |
| Mess Committee              | Dr. Ramesh C. Devrath         |

|                                     |                            |
|-------------------------------------|----------------------------|
|                                     | Ms. Dibya Kujur            |
| Grievance Redressal Committee       | On the basis of rotation * |
| Promotion, Publicity & social media | Dr. CS Barua               |
| Sports activities                   | Dr. YPS Sengar             |

| <b>Responsibility</b>                                                                                     | <b>Name of Official/Member</b>      |
|-----------------------------------------------------------------------------------------------------------|-------------------------------------|
| Custodian of student's personal files, attendance, answer scripts ( internal exam), document verification | Dr. Vinay Kumar Rai, Mr. Gyan Chand |
| Study Tour documentation ( tickets, bookings and other work)                                              | Dr. C S Barua – MBA (TTM)           |
|                                                                                                           | Mr. Ramakrishna - BBA(TT)           |
| Discipline among students                                                                                 | Dr. C. S. Barua                     |
|                                                                                                           | Dr. Ramesh C. Devrath               |
|                                                                                                           | Dr. Kamakshi Maheshwari             |
|                                                                                                           | Mr. Ramakrishna Kongalla            |
|                                                                                                           | Mr. R M Khushro                     |
|                                                                                                           | Ms. Dibya Kujur                     |

| <b>Responsibility</b>       | <b>Name of Official/Member</b>     |
|-----------------------------|------------------------------------|
| Scholarship                 | Dr. Y.P.S.Sengar<br>Mr. B.L.Yadav  |
| Hindi Section               | Dr. Amit Tiwari, Mr. Alok Kaluskar |
| Sexual Harassment Committee | Dr. Saurabh Dixit                  |
|                             | Dr. C. S. Barua                    |
|                             | Dr. Kamakshi Maheshwari            |
|                             | Ms. Dibya Kujur                    |
| CPIO, RTI                   | Dr. Vinay Kumar Rai                |
| Nodal Officer-RTI           | Dr. Amit Tiwari                    |
| APIO                        | Mr. Gagan Chaturvedi               |
| Ph. D. course coordinator   | Dr. Ramesh Devrath                 |

| <b>Responsibility</b>   | <b>Name of Official/Member</b> |
|-------------------------|--------------------------------|
| Public Relation Officer | Dr. C. S. Barua                |
| Protocol Officer        | Dr. C. S. Barua                |

**Annexure-4**

| <b>S.No.</b> | <b>Name of officer/official</b> | <b>Designation</b> | <b>Date of joining</b> | <b>Responsibilities in brief</b>                                                                        |
|--------------|---------------------------------|--------------------|------------------------|---------------------------------------------------------------------------------------------------------|
| 1            | Prof. (Dr.) Alok Sharma         | Director           | 24.01.2020             | Overall responsibility for management and administration of the institute.                              |
| 2            | Dr. Saurabh Dixit               | Professor          |                        | Nodal Officer (Responsible for day to day management of teaching and routine administrative activities) |

**Annexure-5**

| <b>S.No.</b> | <b>Name of officer/official</b> | <b>Designation</b>  | <b>Date of joining</b> | <b>Responsibilities in brief</b>                                  |
|--------------|---------------------------------|---------------------|------------------------|-------------------------------------------------------------------|
| 1            | Dr. Saurabh Dixit               | Nodal Officer       | 25.02.1997             | Teaching & various responsibility as per annex 4                  |
| 2            | Dr. Chandra Shekhar Barua       | Assistant Professor | 24.05.2007             | Teaching/ Placement/ admission/ Guest House/<br>Publicity         |
| 3            | Dr. Ramesh ChandraDevrath       | Assistant Professor | 29.09.2008             | Chairman-BBA, Teaching & various responsibility as per<br>annex-4 |

| S.No. | Name of officer/official      | Designation         | Date of joining | Responsibilities in brief                                           |
|-------|-------------------------------|---------------------|-----------------|---------------------------------------------------------------------|
| 4     | Dr. Amit Tiwari               | Assistant Professor | 08.11.2012      | Nodal officer RTI, Teaching & various responsibility as per annex 4 |
| 5     | Dr. Kamakshi Maheshwari       | Assistant Professor | 06.11.2012      | Teaching & various responsibility as per annex 4                    |
| 6     | Mr. Rukunuddin Md.<br>Khushro | Assistant Professor | 20.11.2012      | Teaching & various responsibility as per annex 4                    |
| 7     | Mr. Ramakrishna Kongalla      | Assistant Professor | 16.11.2012      | Teaching & various responsibility as per annex 4, Boys Hostel       |

| <b>S.No.</b> | <b>Name of officer/official</b> | <b>Designation</b> | <b>Date of joining</b> | <b>Responsibilities in brief</b>                                 |
|--------------|---------------------------------|--------------------|------------------------|------------------------------------------------------------------|
| 8            | Mr. Ashwani Kumar               | Programme Officer  | 21.01.2015             | Program Officer- academics , other responsibility as per annex 4 |
| 9            | Dr. Vinay Kumar Rai             | Programme Officer  | 15.01.2021             | Program Officer- academics , other responsibility as per annex 4 |

|           |                           |                   |            |                                                                                                           |
|-----------|---------------------------|-------------------|------------|-----------------------------------------------------------------------------------------------------------|
| <b>10</b> | Sh. Gagan Chaturvedi      | Account Officer   | 15.01.2021 | Accounts and Audit, Member of Admission Committee, Purchase committee, Housekeeping and related supplies, |
| 11        | Dr. Yash Pal Singh Sengar | Library Assistant | 15.03.1994 | In charge of Library, Coordinator Students Activity, Member- CPgram, Students Sport Activities            |

| S.No. | Name of officer/official | Designation            | Date of joining | Responsibilities in brief                                                                                                                                                                                                                                         |
|-------|--------------------------|------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12    | Mr. Alok Kaluskar        | Administrative Officer | 18.07.1994      | Overall administrative works                                                                                                                                                                                                                                      |
| 13    | Ms. Dibya Kujur          | Assistant Caretaker    | 04.12.2006      | Caretaking of hostel, cleaning and housekeeping works in campus, procurement of cleaning materials, Deputy Warden-Girls Hostel, Member-Women empowerment & grievance Committee, Mess Committee, Member-Grievance Redressal Committee, Sexual Harassment Committee |
| 14    | Mr. Jandel Singh         | Staff Car Driver       | 01.10.1998      | Driving of Institute's car                                                                                                                                                                                                                                        |
| 15    | Mr. Gyan Chand           | Assistant              | 20.01.2025      | Assisting with Programme Officer for examination and classroom arrangement                                                                                                                                                                                        |

| S.No. | Name of officer/official | Designation          | Date of joining | Responsibilities in brief                                                   |
|-------|--------------------------|----------------------|-----------------|-----------------------------------------------------------------------------|
| 19    | Mr. Ramdeen Senwar       | Lower Division Clerk | 08.01.2014      | Assisting with IT and maintaining the computer lab                          |
| 20    | Mr. Vijay Verma          | Lower Division Clerk | 22.02.2014      | Assisting with Library                                                      |
| 21    | Mr. Bhawan Kumar Mishra  | Lower Division Clerk | 22.10.2014      | Assisting with Library                                                      |
| 22    | Mr. Ghanshyam Verma      | Lower Division Clerk | 22.10.2014      | Assisting with Accounts Officer for accounts work                           |
| 23    | Mr. Baboolal Yadav       | Data Entry Operator  | 07.11.2006      | Scholarship, Admission<br>Assisting Nodal Officer for academic related work |
| 24    | Mr. Pawan Sharma         | Electrician          | 01.12.1995      | Electrical repairs and maintenance                                          |
| 25    | Mr. Ravi Shankar Pandit  | Plumber              | 21.01.1997      | Plumbing works of the campus                                                |
| 26    | Mr. Aneesh Ahmed         | Carpenter            | 29.09.2000      | Carpentry works of the campus                                               |
| 28    | Mr. Nand Kumar           | MTS                  | 07.06.1996      | Accounts                                                                    |
| 29    | Mr. Mayaram              | MTS                  | 07.06.1996      | Nodal Officer                                                               |
| 30    | Mr. Joginder Singh       | MTS                  | 01.01.2008      | Library                                                                     |
| 31    | Mr. Shiv Prasad          | MTS                  | 01.01.2008      | Assisting to Nodal Officer's Office                                         |
| 33    | Mr. Satish Kumar         | Gardener             | 01.01.2008      | Administration                                                              |
| 34    | Mr. Kamal Batham         | MTS                  | 01.01.2008      | Director office                                                             |
| 35    | Mr Drona Mahanta         | MTS                  |                 | Director Office                                                             |

**1.8 (i) & (ii) Directory of officers and employees [Section 4(1) (b) (ix)]:**

| S.No. | Name of the employee    | Mobile No.  | Email IDs                                                                      |
|-------|-------------------------|-------------|--------------------------------------------------------------------------------|
| 1.    | IITTM Reception         |             | <a href="mailto:contact@iittm.ac.in">contact@iittm.ac.in</a>                   |
| 2.    | PA to Director          | 9398640421  | Naresh.n@iittm.ac.in                                                           |
| 3.    | Dr. Alok Sharma         | 9425109986  | <a href="mailto:director@iittm.ac.in">director@iittm.ac.in</a>                 |
| 4.    | Dr. Saurabh Dixit       | 9425111266  | <a href="mailto:saurabh.dixit@iittm.ac.in">saurabh.dixit@iittm.ac.in</a>       |
| 5.    | Dr. C.S. Barua          | 9425407607  | <a href="mailto:csbarua003@rediffmail.com">csbarua003@rediffmail.com</a>       |
| 6.    | Dr. Ramesh Devrath      | 9229204321  | <a href="mailto:ramesh.devrath@iittm.ac.in">ramesh.devrath@iittm.ac.in</a>     |
| 8.    | Mr.Ramakrishna Kongalla | 94882 44854 | <a href="mailto:artist.ramakrishna@gmail.com">artist.ramakrishna@gmail.com</a> |

|     |                          |             |                                                                                      |
|-----|--------------------------|-------------|--------------------------------------------------------------------------------------|
| 9.  | Dr.Kamakshi Maheshwari   | 99771 91550 | <a href="mailto:kamakshi.maheshwari@iittm.ac.in">kamakshi.maheshwari@iittm.ac.in</a> |
| 10. | Dr. Amit Tiwari          | 9098907024  | <a href="mailto:amittiwari@iittm.ac.in">amittiwari@iittm.ac.in</a>                   |
| 11. | Mr.R.M. Khusro           | 8342082072  | <a href="mailto:rmkhusro@rediffmail.com">rmkhusro@rediffmail.com</a>                 |
| 12. | Mr. Ashwani Kumar Manhas | 94257 75564 | <a href="mailto:Ashwani.kumar@iittm.ac.in">Ashwani.kumar@iittm.ac.in</a>             |
| 13. | Mr. Shiv Ram Maurya      | 8878179131  | <a href="mailto:shivamgwl@gmail.com">shivamgwl@gmail.com</a>                         |
| 14. | Dr.Vinay Kumar Rai       | 9827082135  | <a href="mailto:vk.ra@iittm.ac.in">vk.ra@iittm.ac.in</a>                             |
| 15. | Mr. Changra Mohan Sharma | 9424401820  | <a href="mailto:chandramohansharma63@gmail.com">chandramohansharma63@gmail.com</a>   |
| 16. | Dr. YPS Sengar           | 94257 74245 | <a href="mailto:ypseengar@yahoo.co.in">ypseengar@yahoo.co.in</a>                     |
| 17. | Mr. Alok Kaluskar        | 9425753515  | <a href="mailto:alok.kaluskar@iittm.ac.in">alok.kaluskar@iittm.ac.in</a>             |
| 18. | Ms. Dibya Kujur          | 97536 82932 | <a href="mailto:Divya.kujur@iittm.ac.in">Divya.kujur@iittm.ac.in</a>                 |
| 19. | Mr. Gagan Chaturvedi     | 94251 10972 | <a href="mailto:gaganiittm@gmail.com">gaganiittm@gmail.com</a>                       |

|                           |                       |
|---------------------------|-----------------------|
| <b>Pay Sheet</b>          |                       |
| 1-May-2025 to 31-May-2025 |                       |
| <b>Particulars</b>        | <b>Total Earnings</b> |
| Alok Kaluskar             | <b>142929</b>         |
| Amit Tiwari               | <b>161235</b>         |
| Anees Ahmed               | <b>71010</b>          |
| Archana Kauri             | <b>87694</b>          |
| Ashwani Kumar             | <b>165810</b>         |
| B.K. Mishra               | <b>66904</b>          |
| B.L.Yadav                 | <b>68909</b>          |
| C.S Barua                 | <b>205704</b>         |
| Dibya Kujur               | <b>104320</b>         |
| Dr. Alok Sharma           | <b>369283</b>         |
| DRONA MOHANTA             | <b>58354</b>          |
| Dr P Saravanan            | <b>167103</b>         |
| Gagan Chaturvedi          | <b>98283</b>          |
| Garima Gupta              | <b>40080</b>          |
| Ghanshyam                 | <b>66904</b>          |
| Gyan Chand                | <b>67156</b>          |
| Jandel Singh              | <b>83637</b>          |
| Joginder Singh            | <b>58762</b>          |
| Kamakshi Maheshwari       | <b>160539</b>         |
| Kamal Batham              | <b>65154</b>          |
| Maya Ram                  | <b>67156</b>          |
| Nand Kumar Sen            | <b>67156</b>          |
| N. Naresh                 | <b>71883</b>          |
| Pankaj Saxena             | <b>143914</b>         |
| Pawan Sharma              | <b>77232</b>          |

|                     |                |
|---------------------|----------------|
| Raj Kumar           | <b>52812</b>   |
| Ramdeen Senwar      | <b>67312</b>   |
| Ramesh C. Devrath   | <b>189192</b>  |
| Ramkrishna Kongalla | <b>135942</b>  |
| Ranu Chouhan        | <b>151902</b>  |
| R.M.Khusro          | <b>135942</b>  |
| R.S.Pandit          | <b>77232</b>   |
| Satish Kumar        | <b>65154</b>   |
| Saurabh Dixit       | <b>320530</b>  |
| Shiv Prasad         | <b>58354</b>   |
| Siddarth B Dabhade  | <b>69237</b>   |
| Vijay Verma         | <b>66904</b>   |
| V.K.Rai             | <b>156660</b>  |
| Y.P.S. Sengar       | <b>176058</b>  |
| <b>Grand Total</b>  | <b>4460342</b> |

**INDIAN INSTITUTE OF TOURISM AND TRAVEL MANAGEMENT GWALIOR**  
**ACTUAL EXPENDITURE 2024 -2025 & BUDGET ESTIMATE 2025-26**

| SI No    | Head                                                                                      | Budget Estimated 2024-25 | Actual Expenditure 2024-25 | Budget Estimated 2025-26 |
|----------|-------------------------------------------------------------------------------------------|--------------------------|----------------------------|--------------------------|
| <b>1</b> | <b>Establishment Expenses</b>                                                             |                          |                            |                          |
| a)       | Salary/DA/HRA/CCA/LTC *                                                                   | 641.72                   | 633.57                     | 696.93                   |
| b)       | TA/DA (Foreign & Inland)                                                                  | 3.56                     | 3.92                       | 4.31                     |
| c)       | Medical reimbursement                                                                     | 6.74                     | 5.87                       | 6.46                     |
| d)       | Uniform                                                                                   | 0.00                     | 0.00                       | 0.00                     |
| e)       | Advance to staff for HBA/Scooter/ MCA                                                     | 0.00                     | 0.00                       | 0.00                     |
| f)       | OTA                                                                                       | 0.14                     | 0.37                       | 0.41                     |
| g)       | Temporary advance to staff                                                                |                          |                            |                          |
|          | <b>Total</b>                                                                              | <b>652.17</b>            | <b>643.73</b>              | <b>708.10</b>            |
| <b>2</b> | <b>Repairs and Maintenance</b>                                                            |                          |                            |                          |
| a)       | Annual maintenance contract                                                               | 0.59                     | 2.74                       | 3.01                     |
| b)       | Minor repairs of Building                                                                 | 0.09                     | 0.00                       | 0.00                     |
| c)       | Equipment and Furniture                                                                   | 13.46                    | 9.12                       | 10.03                    |
| d)       | Land and Garden                                                                           | 44.36                    | 25.55                      | 28.11                    |
| e)       | Staff Car maintenance                                                                     | 1.13                     | 1.28                       | 1.41                     |
| f)       | Maint. /Cleaning of hostels                                                               | 0.00                     | 0                          | 0.00                     |
| g)       | Cleaning of Inst. building                                                                | 57.67                    | 38.89                      | 42.78                    |
| h)       | Maintenance of Transit accommodation at Gwl including Electricity/ water/Telephone chrgs. | 0.22                     | 0.07                       | 0.08                     |

|           |                                                               |               |              |              |
|-----------|---------------------------------------------------------------|---------------|--------------|--------------|
| I)        | Special Repair of Various Components                          | 0.00          | 0.00         | 0.00         |
|           | <b>Total</b>                                                  | <b>117.54</b> | <b>77.65</b> | <b>85.42</b> |
| <b>3</b>  | <b>Operatonalexpenses</b>                                     |               |              |              |
| a)        | Electricity charges                                           | 58.23         | 52.95        | 58.25        |
| b)        | Water charges                                                 | 0.00          | 0.00         | 0.00         |
| c)        | POL including car hire at<br>Gwl/BBSR/NOIDA/ Nellore/Goa      | 0.00          | 0.00         | 0.00         |
| d)        | Conveyance charges                                            | 0.59          | 0.17         | 0.19         |
| e)        | Other Operational cost                                        | 5.59          | 0.30         | 0.33         |
|           | <b>Total</b>                                                  | <b>64.42</b>  | <b>53.42</b> | <b>58.76</b> |
| <b>4</b>  | <b>Academic expenses</b>                                      |               |              |              |
| a)        | Students welfare activities &<br>educational trip/Alumni Meet | 5.89          | 4.02         | 4.42         |
| b)        | Sports/Identity card                                          | 2.38          | 2.21         | 2.43         |
| c)        | Short term courses                                            | 0.00          |              | 0.00         |
| d)        | Guest Faculty honorarium &TA                                  | 15.54         | 4.99         | 5.49         |
| e)        | Examination charges                                           | 0.72          | 0.74         | 0.81         |
| f)        | Other expenditure related to course                           | 53.30         | 2.52         | 2.77         |
| g)        | Workshop/ Seminar                                             | 0.00          |              | 0.00         |
|           | <b>Total</b>                                                  | <b>77.81</b>  | <b>14.48</b> | <b>15.93</b> |
|           |                                                               |               |              |              |
| <b>5</b>  | <b>Office Expenses</b>                                        |               |              |              |
| a)        | Postage and Telegram                                          | 0.19          | 0.36         | 0.40         |
| b)        | Printing and Stationary                                       | 5.32          | 4.73         | 5.20         |
| c)        | Advertisement/Publicity                                       | 35.90         | 5.33         | 5.86         |
| <b>d)</b> | Telephone/fax                                                 | 0.70          | 0.57         | 0.63         |
| e)        | Legal charges/Audit fee /Professional<br>fee                  | 9.87          | 0.78         | 0.86         |
| <b>f)</b> | Annual membership                                             | 0.00          | 2.90         | 3.19         |

|          |                                                                  |                |               |                |
|----------|------------------------------------------------------------------|----------------|---------------|----------------|
| g)       | Newspapers/books/Journals                                        | 1.28           | 0.47          | 0.52           |
| h)       | Rent for office and hostel building at BBSR/NOIDA/ Nellore & Goa | 0.00           | 0.00          | 0.00           |
| l)       | Security expsenses                                               | 197.86         | 135.05        | 148.56         |
| j)       | Other Misc. expenses                                             | 9.39           | 12.53         | 13.78          |
|          | <b>Total</b>                                                     | <b>260.51</b>  | <b>162.72</b> | <b>178.99</b>  |
|          | <b>Grand Total</b>                                               | <b>1172.45</b> | <b>952.00</b> | <b>1047.20</b> |
|          |                                                                  |                |               |                |
|          |                                                                  |                |               |                |
|          | <b>RECEIPTS:</b>                                                 |                |               |                |
| a)       | Courses fee                                                      | 727.35         | 586.72        | 701.55         |
| b)       | Other Miscellaneous Inome                                        | 225.1          | 223.94        | 225            |
|          | <b>Total</b>                                                     | <b>952.45</b>  | <b>810.66</b> | <b>926.55</b>  |
|          |                                                                  |                |               |                |
| <b>6</b> | <b>Capital Expenses</b>                                          |                |               |                |
| a)       | Office/classroom/hostel/training equipments                      | 0.00           | 0.00          | 0.00           |

**DETAILS OF RTI APPLICATION RECEIVED AND DISPOSED****( APRIL 2024 TO MAY 2025 )**

| <b>S.No</b>                          | <b>Received date</b> | <b>Name of applicant</b> | <b>Sent through</b> | <b>Fee</b> |
|--------------------------------------|----------------------|--------------------------|---------------------|------------|
| 1                                    | 02.04.2024           | Mr Pankaj                | Online              | Online     |
| 2                                    | 03.05.2024           | Mr Manndar Samant        | Online              | Online     |
| 3                                    | 03.05.2024           | Mr Pankaj                | Online              | Online     |
| 4                                    | 03.05.2024           | Mr Pratasree Chandra     | Online              | Online     |
| 5                                    | 03.05.2024           | Mr Pratasree Chandra     | Online              | Online     |
| 6                                    | 03.05.2024           | Mr Pratsree Chandra      | Online              | Online     |
| 7                                    | 03.05.2024           | Mr Pratsree Chandra      | Online              | Online     |
| 8                                    | 03.05.2024           | Mr Pratasree Chandra     | Online              | Online     |
| 9                                    | 03.05.2024           | Mr Pratasree Chandra     | Online              | Online     |
| 10                                   | 03.05.2024           | Mr Pratsree Chandra      | Online              | Online     |
| 11                                   | 03.05.2024           | Mr Pratsree Chandra      | Online              | Online     |
| 12                                   | 03.05.2024           | Mr Pratsree Chandra      | Online              | Online     |
| 13                                   | 03.05.2024           | Mr Pratsree Chandra      | Online              | Online     |
| 14                                   | 03.05.2024           | Mr Pratsree Chandra      | Online              | Online     |
| 15                                   | 03.05.2024           | Mr Rathim Roy            | Online              | Online     |
| 16                                   | 03.05.2024           | Mr Rathim Roy            | Online              | Online     |
| 17                                   | 03.05.2024           | Mr Rathim Roy            | Online              | Online     |
| 18                                   | 20.05.2024           | Ms Jennifer              | Online              | Online     |
| 19                                   | 20.05.2024           | Mr Adil Mohammad Qureshi | Offline             | Online     |
| 20                                   | 14.05.2024           | Shri R Ashok Kumar       | Online              | Online     |
| 21                                   | 28.05.2024           | Shri Bablu Qureshi       | Online              | Online     |
| 22                                   | 30.05.2024           | Shri Bablu Qureshi       | Online              | Online     |
| <b>(JULY 2024 TO SEPTEMBER 2024)</b> |                      |                          |                     |            |
| <b>S.No</b>                          | <b>Received date</b> | <b>Name of applicant</b> | <b>Sent through</b> | <b>Fee</b> |
| 1                                    | 09.06.2024           | Mr Praveen Pandey        | Online              | Online     |

|    |            |                       |         |         |
|----|------------|-----------------------|---------|---------|
| 2  | 13.06.2025 | Mr S Mohanty          | Online  | Online  |
| 3  | 15.06.2024 | Mr S Mohanty          | Online  | Online  |
| 4  | 21.06.2024 | Mr Anil Tripathi      | Online  | Online  |
| 5  | 04.07.2024 | Ms Ishita Dwivedi     | Online  | Online  |
| 6  | 11.07.2024 | Ms Saumya Parashar    | Online  | Online  |
| 7  | 23.07.2024 | Dr Avinash            | Online  | Online  |
| 8  | 07.08.2024 | Mr Mayank Kumar       | Online  | Online  |
| 9  | 09.08.2024 | Mr Madhurath          | Online  | Online  |
| 10 | 12.08.2024 | Mr Pranabh Jyoti      | Online  | Online  |
| 11 | 13.08.2024 | Ms Rinshu Prasad      | Online  | Online  |
| 12 | 13.08.2024 | Ms Khaidem Chinglembi | Online  | Online  |
| 13 | 06.09.2024 | Shri Hariveer Singh   | Offline | Offline |

**( OCTOBER 2024 TO DECEMBER 2024)**

| <b>S.No</b> | <b>Received date</b> | <b>Name of applicant</b> | <b>Sent through</b> | <b>Fee</b> |
|-------------|----------------------|--------------------------|---------------------|------------|
| 1           | 25.10.2024           | Mr B Krishna Mohan       | Online              | Online     |
| 2           | 28.10.2024           | Mr Rituraj Pandey        | Online              | Online     |
| 3           | 07.11.2024           | Mr Mayank Negi           | Online              | Online     |
| 4           | 08.11.2024           | Mr S J Ashoka            | Offline             | Offline    |
| 5           | 26.11.2024           | Ms Shreya Tripathi       | Online              | Online     |
| 6           | 03.12.2024           | Dr Avinash               | Online              | Online     |
| 7           | 04.12.2024           | Md Meraj Uddin           | Offline             | Offline    |
| 8           | 05.12.2024           | Mr Bablu Qureshi         | Online              | Online     |
| 9           | 10.12.2024           | Mr Ashish Kumar          | Online              | Online     |
| 10          | 12.12.2024           | Mr Adil Qureshi          | Online              | Online     |

**(JANUARY 2025 TO MARCH 2025)**

| <b>S.No</b> | <b>Received date</b> | <b>Name of applicant</b> | <b>Sent through</b> | <b>Fee</b> |
|-------------|----------------------|--------------------------|---------------------|------------|
| 1           | 16.01.2025           | Mr Adil Qureshi          | Online              | Online     |
| 2           | 16.01.2025           | Mr Sairul Hoque          | Online              | Online     |
| 3           | 12.03.2025           | Mr Vivek Jain            | Online              | Online     |
| 4           | 16.03.2025           | Mr Sairul Hoque          | Online              | Online     |
| 5           | 19.03.2025           | Mr Sanjeev Kumar         | Online              | Online     |

**(April 2025 to June 2025)**

| <b>S.No</b> | <b>Received date</b> | <b>Name of applicant</b> | <b>Sent through</b> | <b>Fee</b> |
|-------------|----------------------|--------------------------|---------------------|------------|
| 1           | 06.05.2025           | Mr Pratik                | Online              | Online     |
| 2           | 06.05.2025           | Mr Pratik                | Online              | Online     |
| 3           | 06.05.2025           | Mr Pratik                | Online              | Online     |
| 4           | 06.05.2025           | Mr Pratik                | Online              | Online     |
| 5           | 10.05.2025           | Dr Sharad Chaturvedi     | Online              | Online     |
| 6           | 22.05.2025           | Mr Umesh Kumar           | Online              | Online     |
|             |                      |                          |                     |            |